



Way to Go After School *Spanish Immersion* Program ASSIP 2018-2019

Operating at Los Altos Christian School 625 Magdalena Ave. Los Altos, CA. 94024

General Information

Drop Off Time/Place: Students can be dropped off at 3:25 p.m. our starting time begins at 3:30 pm, and we would like all children present to participate. Courses and hands-on activities begin at that time. Please bring your child to the *Petersen Hall building Room 210* and **Sign him/her in every afternoon, teachers will sign in the students picked up from school.** Students are *not* permitted to sign themselves in. Likewise, please sign your child out at the end of each day.

Afternoon Snack: Children are encouraged to bring snacks from home each day. A special snack will be provided on Mondays. (Cooking class). **All children should have a bottle of water** with them every day, we have water fountains for them to refill.

Academic Enrichment: Our goal for the Spanish Immersion Program is to provide an educational experience that will engage your child and create memories that will last for years to come. A variety of classes and hands-on activities will be provided to enrich their Spanish skills. Some of these educational experiences will be on campus with guided instruction and some will be off campus in the form of educational trips, giving each student something more than books can provide. Parents will be notified in advance. In Addition, this year we will offer a 30 min homework time.

Program Hours: Our structured program hours are between 12:00-5:30 (for Kindergarten) and 3:30-5:30 p.m. daily. (1st-5th) An extension for release at 6:00 PM will be available for \$11.00 (in increments of 30 min) **Parents arriving after 6:00 PM to pick up children will be charged \$1.00 per minute per child**, you will be invoiced at the end of each month and payment is expected the first 10 days of the month

Payment Fee:

3:30 PM-5:30 PM (No Transportation)	Monthly	\$515
3:30 PM-5:30 PM (with Transportation)	Monthly	\$615
12:00 PM-5:30 PM (No Transportation)	Monthly	\$745
12:00 PM-5:30 PM (with Transportation)	Monthly	\$845
12:00 PM-5:30 PM with Transportation	Daily Fee	\$65
3:15 PM – 5:30 PM with Transportation	Daily Fee	\$55
After School	Hourly Fee	\$22
Transportation	Daily Fee if space available	\$15

Discipline: Children are expected to follow all of the rules and policies of The Way to Go Program and LACS. This includes classroom behavior, field trip protocol, proper language, etc. Each individual teacher will handle discipline, but in the event of recurring problems, the discipline may be referred to the Programs Director.

Cancellation Fee: **NO REFUNDS**

Service/Late Fee: Changes are only possible if space allows it. A **service fee of \$25** is charged each time you request a change. **Please choose carefully. A \$25.00 late fee will apply on the 10th of each month for balances due.** Sorry, an absent/sick day cannot be replaced.